



APPLICATION TO BE A HOMESTAY

Please complete all sections of the form.

Personal details

Primary caregiver's name Last name:	Secondary caregiver's name Last name:
First name:	First name:
Email address:	Email address:
Address:	
Date of birth:	Date of birth:
Phone numbers Home:	Phone numbers Home:
Mobile:	Mobile:
Work:	Work:
Occupation:	Occupation:
Employer name and address:	Employer name and address:

Our Vision Statement

Ignite the Passion: inspiring young women to change the world - me aro ki te hā o Hineahuone.

We live the virtues of Faith, Hope and Justice.

Our charism is expressed through **Communion, Contemplation, Mission.**

Family profile

Total number of household members:				
Please complete these details for each person living in the home.				
Name	DOB	M/F	Relationship to Hosts	School/Occupation
Pets Please list all pets.				
Are these pets indoors or outdoors?				

Your Home facilities

Please provide brief details about your home and the bedroom you intend to provide for a student. Please note, we do not allow students to share a room, except for some short-stay group tours.

Total number of bedrooms:	Number of bathrooms:	Number of spare bedrooms:
Student room: Bed: Single/Double Queen	<input type="checkbox"/> Desk with chair & desk lamp <input type="checkbox"/> Mirror	<input type="checkbox"/> Storage <input type="checkbox"/> Fan/Heater
<input type="checkbox"/> Pool	<input type="checkbox"/> Near beaches	<input type="checkbox"/> Near shops
<input type="checkbox"/> Garden	<input type="checkbox"/> Boat	<input type="checkbox"/> Piano
<input type="checkbox"/> Wifi – Unlimited Fibre	<input type="checkbox"/> Spa pool	<input type="checkbox"/> Holiday home
<input type="checkbox"/> Wifi Other	<input type="checkbox"/> Table Tennis	<input type="checkbox"/> Trampoline
<input type="checkbox"/> Pool table	<input type="checkbox"/> Bicycle for student use	<input type="checkbox"/> Other

Preferred placements – please tick the appropriate boxes

<input type="checkbox"/> 1 student	<input type="checkbox"/> 12/13 years	Year Level	<input type="checkbox"/> 1-2 terms
<input type="checkbox"/> 2 students	<input type="checkbox"/> 14/15 years	<input type="checkbox"/> Year level – no Preference	<input type="checkbox"/> 2-3 terms
	<input type="checkbox"/> 16/17 years	Nationality	<input type="checkbox"/> 4 terms +
	<input type="checkbox"/> Age - no Preference	<input type="checkbox"/> Nationality - no Preference	<input type="checkbox"/> Respite only

Other information

<p>Does any family member have a medical condition the student should know about? Please provide details.</p>
<p>Diet – Do you have a special diet? e.g. Gluten free</p> <p>Would you accept a student with a special diet?</p>
<p>Main language spoken in home? Second language spoken in home?</p>
<p>Do members of your home smoke?</p>
<p>Does either host parent go away overnight or for weekends?</p>
<p>Do both caregivers have a full driver’s license?</p>
<p>Do you have any relatives/friends who sometimes stay with you who you have not mentioned above? Please provide details.</p>
<p>House Insurance – will your house insurance cover any damage caused by the student?</p>
<p>Religious affiliation</p> <p>Attend weekly worship?</p>
<p>Any other comments or requests?</p>

Family interests – please tick the appropriate boxes

<input type="checkbox"/> Animals	<input type="checkbox"/> Cycling	<input type="checkbox"/> Lawn bowls	<input type="checkbox"/> Skateboarding	<input type="checkbox"/> Touch Rugby
<input type="checkbox"/> Athletics	<input type="checkbox"/> Dance	<input type="checkbox"/> Mountain biking	<input type="checkbox"/> Skiing	<input type="checkbox"/> Trampoline
<input type="checkbox"/> Badminton	<input type="checkbox"/> Family outings	<input type="checkbox"/> Movies	<input type="checkbox"/> Snow boarding	<input type="checkbox"/> Travel
<input type="checkbox"/> Basketball	<input type="checkbox"/> Fencing	<input type="checkbox"/> Netball	<input type="checkbox"/> Soccer	<input type="checkbox"/> TV
<input type="checkbox"/> Beaches	<input type="checkbox"/> Fishing	<input type="checkbox"/> Outdoors	<input type="checkbox"/> Sports	<input type="checkbox"/> Volleyball
<input type="checkbox"/> Board games	<input type="checkbox"/> Gardening	<input type="checkbox"/> Photography	<input type="checkbox"/> Squash	<input type="checkbox"/> Walking
<input type="checkbox"/> Cars	<input type="checkbox"/> Go-Carts	<input type="checkbox"/> Reading	<input type="checkbox"/> SUP	<input type="checkbox"/> Water polo
<input type="checkbox"/> Chess	<input type="checkbox"/> Golf	<input type="checkbox"/> Rock climbing	<input type="checkbox"/> Surfing	<input type="checkbox"/> Water sports
<input type="checkbox"/> Church	<input type="checkbox"/> Gymnastics	<input type="checkbox"/> Rollerblading	<input type="checkbox"/> Swimming	<input type="checkbox"/> Other
<input type="checkbox"/> Computers	<input type="checkbox"/> Hiking	<input type="checkbox"/> Rowing	<input type="checkbox"/> Table Tennis	
<input type="checkbox"/> Cooking	<input type="checkbox"/> Hockey	<input type="checkbox"/> Rugby	<input type="checkbox"/> Tennis	
<input type="checkbox"/> Cricket	<input type="checkbox"/> Horse riding	<input type="checkbox"/> Sailing	<input type="checkbox"/> Theatre	

Family weekly routine – a typical day in the life of your family

Monday
Tuesday
Wednesday
Thursday
Friday
Saturday
Sunday

Transport to school – please advise how your student will get to and from school

<input type="checkbox"/> Walking	minutes	<input type="checkbox"/> By Bus	Bus No.	minutes
<input type="checkbox"/> By Car	minutes	Approx. cost per bus trip: \$		

Other arrangements

Arrangements after school
Family members who may help with homework
Reasons for offering homestay accommodation?

Details of an emergency contact outside of your household

Full Name:	Relationship:
Address:	Email Address:
Home phone no:	Mobile no:

Photos

We require three photos (.jpeg or .png format) which will be held on file. They will also be sent, as part of your family profile, to a new student.

1. The outside of your home
2. The student's bedroom
3. Your family members

Please send digital copies as an attachment to: international@shgcham.school.nz

Bank Account Details for Homestay payments

Please attach or forward an image of your bank details - either from a printed or online statement.

Account name:
Bank:
Branch:
Account number:

Referee details

Please provide referee details – one referee for each caregiver. We will contact your referees and ask them to complete a separate **Homestay referee check** form.

Caregiver 1

Name of caregiver: _____

Name of referee: _____

Referee's email: _____

Referee's mobile phone: _____

Relationship to caregiver (e.g., friend, workmate, associate, employer): _____

Caregiver 2

Name of caregiver: _____

Name of referee: _____

Referee's email: _____

Referee's mobile phone: _____

Relationship to caregiver (e.g., friend, workmate, associate, employer): _____

Terms and conditions

Thank you for offering to become a homestay for international students attending Sacred Heart Girls' College, Hamilton. As part of this application process, please sign the **Homestay Carer Agreement** and carefully read the terms and conditions it contains.

I/We acknowledge that the above information is true and correct.

Homestay Carer Name:		
Signature:		Date:
Homestay Carer Name:		
Signature:		Date:

Thank you for taking the time to complete this application form.

A few points to note before submitting your forms:

- Every person living in your home (or someone who regularly stays overnight in your home) who is 18 years of age or over must submit a police vetting form
- Being a homestay family should not be relied upon as a constant source of income. Students come for short or long stays and when one leaves we may not be able to place a student with you again immediately.
- Homestay payments should be considered more of a reimbursement for costs associated with having an additional person in your family rather than an additional source of income.
- We are generally only able to accept homestay families who are within one bus stage of our school. This is because students like to be able to easily get to and from school and to meet their friends at weekends and after school.
- Our peak demand periods for homestay families are: late January, end of March/April, & July, August.

Checklist

Please check that you have completed all forms and processes listed below before submitting your application:

- Application to be a Homestay** form filled in and signed.
- Bank account details verification provided.
- 3 Photos provided to the school in electronic format.
- Homestay Carer Agreement** read, understood, and signed.
- Referee details provided for each caregiver.
- Police vetting forms filled in for each family member 18 or over.
- 2 Forms of ID (one photographic) for each family member 18 or over shown to school staff.
- Accommodation Guidelines** and Homestay Information for International students booklets.

Please note: Once all paperwork has been received by the school, and all procedures completed, and if we consider you suitable to host a student, we will contact you to arrange a home visit and interview. We require both caregivers in a two-parent household to be present at the interview.

If you have any questions, please contact the Director of International Students.

Director of International Students

Sacred Heart Girls' College, Hamilton
52 Clyde Street
Hamilton East

Mobile: 021 0200 0710

Email: international@shgcham.school.nz

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