



Sacred Heart
Girls' College
HAMILTON

POLICY 24

STUDENT ENROLMENT

The daily life of the college will be permeated with the values of Jesus Christ and the teachings of the Catholic Church. Special links will be maintained with the Sisters of Our Lady of the Missions as the College Founders and their special charism reinforced in the College.

1.0 Purpose and Scope

The purpose of the Student Enrolment Policy (the Enrolment Policy) is to outline the rules the Board of Trustees (the Board), the Principal and executive management must follow during the school recruitment process. The school's roll and the maximum number of places available for non-preference students will be governed and managed within the prescription set in the school's Integration Agreement.

2.0 Guideline

The Integration Agreement for Sacred Heart Girls' College (the College) gives preference of enrolment to students whose parents have established a particular or general religious connection with the Special Character of the College. The New Zealand Catholic Bishops Conference has determined the criteria for **preference of enrolment** for Integrated Catholic Schools. The Enrolment Policy will take effect when there are more enrolments for places than are available or anticipated.

2.1 First Priority

Preference students who currently attend the Catholic Contributing Schools shown below – application for enrolments shall be received:

St Peter, Cambridge
St Joseph, Fairfield
St Columba, Frankton
Marian, Hamilton East
St Anthony, Huntly

St Pius, Melville
St Joseph, Morrinsville
St Paul, Ngaruawahia
St Mary, Otorohanga

St Joseph, Te Aroha
St Patrick, Te Awamutu
St Joseph, Te Kuiti
St Peter Chanel, Te Rapa
St Patrick, Taumarunui

2.2 Second Priority

Preference students who live within an area of reasonable convenience to the College - the area of convenience covers any applicant who lives within the Waikato area. Students shall be included in this group according to the categories as follows:

- Families who can demonstrate a commitment to Parish life.
- Applicants who have attended another Catholic school in the year preceding enrolment.
- Siblings of current students or former students.
- Children of current staff and the Board members.

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- 2.3 Third Priority
Preference students who live within an area of reasonable convenience to the College.
- 2.4 Fourth Priority
Preference students who live outside an area of reasonable convenience to the College. The area of convenience and sub-priorities for enrolment are as per priority 2.2.
- 2.5 Fifth Priority
Non-preference students who live within an area of reasonable convenience to the College. The area of convenience and sub-priorities for enrolment are as per priority 2.2.
- Siblings of current students.
 - Children of current staff members.
- 2.6 Sixth Priority
Non-preference students who live outside an area of reasonable convenience to the College. The area of convenience and sub-priorities for enrolment are as per priority 2.5.

3.0 Enrolment Applications received AFTER the Closing Date

Enrolment applications received after the closing date shall be held on a waiting list until places become available, in order of date of receipt within priorities 2.1 to 2.6 set out above. Should there be more applications for places than available within a priority area, a **BALLOT** will be held.

REVIEW

This policy shall be reviewed by the Board of Trustees.

Review schedule: March Triennially

Review next due: March 2024

REFERENCES

- Bishops Statement 19/04/2014 : The Catholic Church in Aotearoa NZ www.catholic.org.nz
- Private Schools Conditional Integration Act 1975
- Education and Training Act 2020

Approved by the Board of Trustees at the meeting held on _____ 27/7/2021



DEPUTY CHAIRPERSON