

POLICY: Student Enrolment

The daily life of the College will be permeated with the values of Jesus Christ and the teachings of the Catholic Church. Special links will be maintained with the Sisters of Our Lady of the Missions as the College Founders and their special charism reinforced in the College.

1.0 Purpose and Scope

The purpose of the Student Enrolment Policy (the Enrolment Policy) is to outline the rules the Board of Trustees (the Board), the Principal and the Senior Leadership Team must follow during the school recruitment process. The school's roll and the maximum number of places available for non-preference students will be governed and managed within the prescription set in the school's Integration Agreement.

2.0 Procedure

The Integration Agreement for Sacred Heart Girls' College (the College) gives preference of enrolment to students whose parents have established a particular or general religious connection with the Special Character of the College. The New Zealand Catholic Bishops Conference has determined the criteria for **Preference of Enrolment** for Integrated Catholic Schools. The Enrolment Policy will take effect when there are more enrolments for places than are available or anticipated.

2.1 FIRST Priority

Preference students who currently attend the Catholic Contribution Schools shown below – application for enrolments shall be received:

| | | |
|--------------------------|---------------------------|--------------------------|
| Marian, Hamilton East | St Anthony's, Huntly | St Columba's, Frankton |
| St Joseph's, Fairfield | St Joseph's, Morrinsville | St Joseph's, Te Aroha |
| St Joseph's, Te Kuiti | St Mary's, Otorohanga | St Patrick's, Taumarunui |
| St Patrick's, Te Awamutu | St Paul's, Ngāruawāhia | St Peter Chanel, Te Rapa |
| St Peter's, Cambridge | St Pius X, Melville | |

2.2 SECOND Priority

Preference students who live within an area of reasonable convenience to the College – the area of convenience covers any applicant who lives within the Waikato area.

Students shall be included in this group according to the categories as follows:

- Siblings of current students
- Families who can demonstrate a commitment to Parish life
- Applicants who have attended another Catholic school in the year preceding enrolment
- Children of current staff and Board members

2.3 THIRD Priority

Preference students who live outside an area of reasonable convenience to the College. The area of convenience and sub-priorities for enrolment are as per priority 2.2

2.4 FORTH Priority

Non-Preference students who live within an area of reasonable convenience to the College. The area of convenience and sub-priorities for enrolment are as per priority 2.2

- a. Siblings of current non-preference students where the non-preference student will still be attending in the first year of attendance of the incoming student
- b. Children of current staff members

2.5 FIFTH Priority

Non-Preference students who live within an area of reasonable convenience to the College and do not meet any of the sub-priorities for acceptance. The area of convenience and sub-priorities for enrolment are as per priority 2.4

3.0 Enrolment Applications received AFTER the Closing Date.

Enrolment applications received after the closing date shall be held on a waiting list until places become available, in order of date of receipt with priorities 2.1 to 2.7 set out above. Should there be more applications for spaces than available within a priority area, a ballot will be held.

References

- Bishops Statement 19/04/2014: The Catholic Church in Aotearoa NZ www.catholic.org.nz
- Private Schools Conditional Integration Act 1975
- Education and Training Act 2020

Review

This policy shall be reviewed by the Board of Trustees.

Review schedule: Triennially

Review next due: **May 2027**

Approved by the Board of Trustees at the meeting held on: **5 August 2024**



Presiding Member