

WAIKATO SHOW YOUTH VOLUNTEERING 2018

The Waikato Show is about the Waikato Community. For over 100 years this is the event that celebrates our people, our environment and our successes.

Unique to the Waikato Show is our community participation with more than 1000 people working at the show - mostly volunteers. We invite your community to participate.

VOLUNTEER ROLES

These roles have been specially selected as appropriate for student and young adult volunteers. Some independence will be required, but each student (or student group) will be solidly inducted into the role, well-supported, and will be reporting to an adult manager. (Managers will be police-checked.) Many roles are suitable for work in pairs if preferred.

Every volunteer on site will be required to attend a Health & Safety induction, to wear high-vis vests where required, and to fill out a time sheet at the end of their shift. All staff and volunteers must wear sensible, closed-toe footwear at all times on site.

Note, these positions are being cross-advertised via multiple groups, and not all of them need to be filled with students from one source.

Volunteers will be thanked at a communal afternoon tea and will be provided with a reference as required.

Deadline for commitment: March 23rd 2018

Contact:

Meghann Exley

Administrator, Waikato Show

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Pre-Show

TASK	DESCRIPTION	SKILLS/EXPERIENCE REQUIRED	TIMES/DATES	AGE RANGE	N° NEEDED
Site assembly	Transport/assembly of site structures & equipment	Familiarity with construction/tools, good physical health & strength, able to follow directions	3 rd /4 th /5 th April, 9:30 – 3:00	Year 11/12/13	4-6
Show Bag assembly	Accurate placement of promotional & sponsorship materials in 3,000 Show Bags	Patience, accuracy, ability to follow directions	March 27 th	Year 9-13	5-8
DURING THE SHOW					
TASK	DESCRIPTION	SKILLS/EXPERIENCE REQUIRED	TIMES/DATES	AGE RANGE	N° NEEDED PER DAY

Animal Barn assistants	Greet visitors to the Animal Barn, provide them with hand sanitiser as they leave	Courtesy, patience, social confidence	April 6 th /7 th /8 th , 9:30 am – 5 pm <i>or</i> 9:30-1:30 & 1:30-5:00	Year 9-13	2 <i>or</i> 4
Info desks	Provide information and assistance to Show visitors	Customer service skills, basic administration, ability to work under pressure, excellent spoken English	April 6 th /7 th /8 th , 9:30 am – 5 pm <i>or</i> 9:30-1:30 & 1:30-5:00	Year 11-13	2 <i>or</i> 4
Runners (Indoor)	Run messages, find people, transport objects, etc.	Good physical fitness, good sense of direction, comfortable in crowds, able to follow instructions, excellent English	April 6 th /7 th /8 th , 9:30 am – 5 pm <i>or</i> 9:30-1:30 & 1:30-5:00	Year 10-13	10 <i>or</i> 20
Runners (Outdoors)	Run messages, find people, transport objects, etc.	Good physical fitness, good sense of direction, comfortable in crowds, able to follow instructions, excellent English	April 6 th /7 th /8 th , 9:30 am – 5 pm <i>or</i> 9:30-1:30 & 1:30-5:00	Year 10-13	8 <i>or</i> 16
Exhibitor Lounge	Maintain cleanliness and supplies for Lounge, interact with exhibitors	Basic physical fitness, basic cleaning skills, conversational skills, light lifting may be required	April 6 th /7 th /8 th , 9:30 am – 5 pm <i>or</i> 9:30-1:30 & 1:30-5:00	Year 10-13	2-4 <i>or</i> 4-8
Surveys	Invite participation and administer surveys using tablet device	Social confidence, courtesy, patience, good spoken English	April 6 th /7 th /8 th , 9:30 am – 5 pm <i>or</i> 9:30-1:30 & 1:30-5:00	Year 12-13	2-3 <i>or</i> 4-6
Expo Volunteers	General helpers (no heavy lifting or management responsibility)	Good physical fitness, able to follow instructions, excellent command of English	April 6 th /7 th /8 th , 9:30 am – 5 pm <i>or</i> 9:30-1:30 & 1:30-5:00	Year 11-13	15 <i>or</i> 30
Merchandising sales	Promotion and sale of Show merchandise	Social confidence, honesty, solid numeracy & money-handling skills, excellent spoken English	April 6 th /7 th /8 th , 9:30 am – 5 pm <i>or</i> 9:30-1:30 & 1:30-5:00	Year 12-13	2-4 <i>or</i> 4-8

After the Show

TASK	DESCRIPTION	SKILLS/EXPERIENCE REQUIRED	TIMES/DATES	AGE RANGE	N ^o NEEDED
Site Pack-down	Transport/assembly of site structures & equipment	Familiarity with construction/tools, good physical health & strength, able to follow directions	9 th /10 th April, 9:30 – 3:00	Year 11/12/13	4-6